

# Gladfest 31

## “2010 - Remember When?”

Oct. 1-3, 2010 \* 70th St. & N. Cherry St.

Fri. 5 p.m.—10:00 p.m.  
Sat. 10:00 a.m.—10:00 p.m.  
Sun. 10:00 a.m.—5:00 p.m.

### “Fine Arts & Crafts” Information

**General Information:** “Fine Arts & Crafts” booths are exclusively for business or individuals whose items are completely handmade by the booth holder.

- Due to limited availability, booth space is available on a **FIRST PAID BASIS**.
- There is no limit to the number of “Fine Arts & Crafts” booths selling like or similar items. However, we will do our very best to separate like items when assigning booth placements.
- All “Fine Arts & Crafts” booths must be manned at all times, and any booth found unmanned is subject to removal and may result in not being permitted booth space in the future.
- On your application you must provide in detail the items you are selling/advertising.
- The following items **are not** acceptable: Silly String, pipe guns, rubber band guns, or other similar products. All products displayed/sold **MUST** be family appropriate.
- Food is not allowed to be given out to the public unless it is a commercially packaged individual candy product.
- No open flames and/or smoking materials are allowed in any booths.
- Please complete the attached application and return it with full payment by September 3, 2010. All payments are non-refundable.

#### “Fine Arts & Crafts” Booth Specifics: (three choices of booths exist)

##### **TRADITIONAL BOOTH: (10 x 8 ft. booth inside a provided tent)**

- One 6-foot table and two chairs will be provided for each exhibitor.
- Traditional booths (located in a large tent) are 10’(w) x 8’(d) and overhead lighting is provided.
- Electricity and display panels are available for purchase (see application). Vendors requesting electricity must provide a 100’ extension cord to connect with the provided outlet.
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##### **STREET KIOSK BOOTH: (10 x 15ft. booth on the street)**

- Exhibitors must provide your own tent and lighting.
- One 8ft table and 2 chairs will be provided for each exhibitor.
- Street Kiosk booths are 10’(w) x 15’ (d) and no lighting is provided.
- Electricity and display panels are available for purchase (see application). Vendors requesting electricity must provide a 100’ extension cord to connect with the provided outlet.
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##### **PREMIUM INSIDE BOOTH: (10 x 10 ft. booth inside Gladstone City Hall)**

- Exhibitor set-up inside Gladstone City Hall – City Council Chambers.
- One 6ft. table and 2 chairs will be provided for each exhibitor.
- Premium Inside booths are 10’ (w) x 10’ (d).
- Electricity and display panels are available for purchase (see application). Vendors requesting electricity must provide a 100’ extension cord to connect with the provided outlet.

**Specifics for Set-Up:**

- Exhibitors must set-up on Friday from 10 a.m.- 4 p.m. **ALL exhibitors must be set-up and have their vehicles parked in the designated lot by 4 p.m. on Friday afternoon.**
- Please note: all roads which lead into the park will be closed to thru traffic at noon on Friday.
- Vehicles left on festival streets after 4:00 p.m. on Friday are subject to ticketing or towing.
- Before unloading please check in with the "Fine Arts & Crafts" booth committee chairperson.
- All exhibitors who arrive after 4 p.m. will have to carry their product(s) from the designated exhibitor parking lot to your booth space. No exceptions!
- Security will be available on Friday and Saturday evenings. However, it is recommended that any items of value be removed from the festival grounds each evening.
- **NO vendors will be allowed access to their booth space, by vehicle, between 10 a.m. and Noon on Saturday due to the parade. Please adjust your arrival time accordingly.**
- ALL "Fine Arts & Crafts" vendors will receive one parking pass. Your pass must be presented to park in the designated "Fine Arts & Crafts" vendor parking lot. Please note, The Chamber **WILL NOT** give out additional parking passes, in order to allow ample parking for all involved in Gladfest.

**Electricity:**

- Electricity is available at an additional cost, (please see application) and is non-refundable.
- The maximum AMPS available for each unit of electricity purchased is 15. If you require more than 15 AMPS, you must pay for an additional electric unit. (Note: one unit of electricity includes 2 receptacles)
- To determine how many AMPS you need, look for the information plate or sticker on each piece of equipment you plan to use. If you divide the number of WATTS by the amount of voltage, you will know the number of AMPS used by that piece of equipment. This number must be 15 or fewer AMPS per unit (outlet).

**Other Important Information:**

- Absolutely no smoking or portable space heaters are allowed in the "Fine Arts & Crafts" booths.
- All "Fine Arts & Crafts" booths must be open and manned all three days of Gladfest.
- Missouri State sales tax forms will be provided. Each vendor is responsible for filing their own report.
- Any music / radios, etc. used within your booth must be family appropriate and respectful of other vendors.



**Gladfest 31 - 2010**

**Please sign, detach and submit this agreement with your completed application.**

I AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF GLADSTONE, THE GLADSTONE AREA CHAMBER OF COMMERCE, ITS DIRECTORS AND AGENTS FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES ARISING OUT OF ACTIVITIES RELATING TO GLADFEST. I FURTHER ACKNOWLEDGE THAT ENTRY FEES AND ELECTRICAL CHARGES ARE NON-REFUNDABLE AND THAT ALL ITEMS MADE AVAILABLE AT GLADFEST ARE AT THE SOLE DISCRETION OF THE CITY OF GLADSTONE AND THE GLADSTONE AREA CHAMBER OF COMMERCE.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_